

SAIFUL ISLAM

407/5, Baitul Aman Housing, Adabor, Dhaka
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Career Objective:

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

Career Summary:

I want to secure a challenging and dynamic position within progressive organization where I can utilize my experience, technical skills and creativity. I want to build up my career as a highly skilled, energetic and efficient in the work place. I am qualified, hard working and posses the short of interest, creativity and capability that the field demands.

Special Qualification:

MS Word , MS Excel , MS Power Point, Digital Marketing, Leadership and Good Communication skill, Smart and Dedicated. Basic PLC (Logo Soft)

Employment History:

. Instructor (October 1, 2019 – December 31 , 2019)

BRAC-ISD

Company Location : Ashulia

Department: Electrical Installation & Maintenance

Duties/Responsibilities:

Teaching & officially Work

Receptionist (September 15, 2017 – May 31, 2018)

ICDDR,B (TB Project)

Company Location : Mohakhali

Duties/Responsibilities:

Reporting Head office,monitoring all staff working activates in TB center.

Academic Qualification:

| Exam Title | Concentration/Major | Institute | Result | Passing Year | Duration |
|---------------------------|-------------------------------------|--------------------------------|---------------------|--------------|----------|
| Bachelor of Science (BSc) | Electrical & Electronic Engineering | Northern University Bangladesh | CGPA: 2.99 out of 4 | 2020 | 3 |
| Diploma in Engineering | Electrical | Feni Polytechnic Institute | CGPA:3.15 out of 4 | 2015 | 4 |
| SSC | Science | Kazirbag H.D.M high School | CGPA:4.69 out of 5 | 2011 | 10 |

Training Summary:

| Training Title | Topic | Institute | Country | Location | Year | Duration |
|-----------------------|-------------------------|----------------------------|------------|---------------------|------|----------|
| Industrial Attachment | Transformer, Switchgear | Energypac Engineering Ltd. | Bangladesh | Ashulia,Saver-Dhaka | 2015 | 3 Month |

Professional Qualification:

| Certification | Institute | Location | From | To |
|-------------------|-----------|--------------------|--------------|--------------|
| Digital Marketing | BITM | Kawranbazar, Dhaka | June 1, 2019 | July 8, 2019 |

Personal Details :

Father's Name : ABDUL KHALEK
Mother's Name : JAHEDA BEGUM
Date of Birth : December 12, 1995
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 3724488733
Religion : ISLAM
Permanent Address : Kazirbag,Feni sadar,Feni-3900



Signature

Date: 28/01/2020